
Daily Scrum Meeting Minutes (Day 11)

Attendees: Christian Mendez, Haruki Horiuchi, Serkens Delice, Ashley Agbonkhese, Ajani Cole

Start time: 8:00 pm

End time: 9:00pm

Christian Mendez

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
- ○ Started documentation and organizing current completed sprint meetings.
- ○ **What is planned to be done until the next scrum meeting?**
 - Learn more about some different organization techniques for organizationa projects.
- **What are the hurdles?**
 - Time management and teem meetinge.

Haruki Horiuchi

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
- ○ Spent time further analyzing the tools we previously found, focusing on how they perform in practical scenarios and where they might fall short. Also worked on mapping out how these tools could realistically support our project needs.
- ○ **What is planned to be done until the next scrum meeting?**
 - Decide on the top tools that best match our requirements and begin reviewing what would be needed to set them up or connect them with our system.
- **What are the hurdles?**
 - None.

Sekens Delice

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**

- I collaborated with the team and exchanged ideas on how the Student Translator will function. Implementing core features while also working on finalizing the overall project concept
- ○ **What is planned to be done until the next scrum meeting?** Continue to focus on clear system's core features to establish a strong foundation for development.
- **What are the hurdles?**
 - None.

Ashley Agbonkhese

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Finalizing details to be implemented in final project.
- **What is planned to be done until the next scrum meeting?**
 - Brainstorm additional features that could benefit project development.
- **What are the hurdles?**
 - None at the moment.

Ajani Cole

- **How many hours did I work since the last meeting?**
 - 3 hours
- **What was done since the last scrum meeting?**
 - Review the upcoming spring goals.
- **What is planned to be done until the next scrum meeting?**
 - Brainstorm ways to implement out project ideas.
- **What are the hurdles?**
 - **None**